

**STATE TRAUMA ADVISORY BOARD
MINUTES
June 21, 2001**

Members Present:

Dr. Garth Gemar (Chairman), Shelagh O'Connor, Dr. Steve Thompson, Roy Ryals, Jim Morgan, Dr. Stuart Alt, Nancy Shaver, Sgt. Rich Thacher, Dan Judkins, Dr. Marc Levison, Sheri Farr Jorden, and Dr. Charles Allen

Members Absent:

Dr. Phillip Richemont, Dr. Michael Seby, Bernard Grahek, and Dr. Scott Petersen.

Guests Present:

Niki O'Keeffe, Cecelia Ralston, Philomene Spadafore, Rookie Stevens, Rosalie Johnson, Mark Daily, Lynn Donaldson, Melinda Case, Sherry Staffen, Patty Seneski, and Sarah Hill.

BEMS Staff Present:

Ramona Cajero, Sarah Penttinen, Donna Meyer, Dona Markley, Betty Yunick, and Susan Nicolas.

I. CALL TO ORDER

A regular meeting of the State Trauma Advisory Board was called to order at 9:05 a.m. by Chairman Dr. Gemar. A quorum was present.

II. APPROVAL OF MINUTES

The minutes of April 26, 2001 were approved with three corrections:

Page 2 - Line 11 - Delete ! Insert a period.

Page 3 - Line 1 - counsel should read council

Page 4 - Line 13 - AAMS Course should read AAAM Course

III. CHAIRMAN'S REPORT

A. Membership Updates - Dr. Gemar announced that there is one vacancy in the "Representative from Statewide Rehabilitation Facility" category. We are in the process of filling the "Representative from Urban Advanced Life Support Base Hospital That Is Not a Trauma Center" category.

B. Miscellaneous

1. Injury Surveillance System – Dr. Gemar stated the committee should have received a letter signed by Niki O'Keeffe, Assistant Deputy Director, for Rose Conner, Assistant Director dated May 24th expressing thanks to STAB in support of the Injury Surveillance System. There has been a data elements task force put together and has met once or twice. \$86,000 has been dedicated from STAB to purchase the hardware and software for the receipt of data and they are deliberating the data elements. Sheri Farr Jorden asked to be involved in discussions regarding any rule development and confidentiality. Sarah Penttinen will be bring it up to

make sure it's addressed at the next meeting which is scheduled for next week. Another workgroup recommended 12 data elements that are not captured automatically in the hospital discharge database that have to be captured.

Follow Up: Call Sheri Farr Jorden and Dan Judkins
regarding the Data Elements Task Force meeting next week
Delegated: Pennie Klein and Dr. Gemar

2. **SEAZ Regional Trauma System Development Pilot Project** - The Director's office has informed us that there will be no ability to fund such a regional pilot project at this point in time until the director has deliberated on the Trauma Plan and Governance Structure.
3. **Conflict of Interest Statement** - Discussion ensued and it was decided that the statement would be retracted and discussed with the Attorney General's Office.
4. **Status of Bureau Chief position** - The posting of this position will be on a number of websites including the Bureau's. The Acting Bureau Chief is Ed Armijo. If anyone has any interest in being part of the interview process please send a note to Dr. Gemar after this meeting.
5. **Advisory Board Meeting** - Dr. Gemar reported there was to be a meeting of chairperson and other members of Advisory Boards to the Director held the afternoon of June 21, 2001 and he will be attending as the chairperson of each statutory committee. Representatives from some of the standing committees will also be attending.

IV. **OLD BUSINESS**

- A. **Cales Contract** - There is nothing in writing yet regarding the contract from the office of the Director. Dr. Gemar presented AZTQ's recommendations on Hospital Trauma registry support that were presented to the STAB Executive Committee. Options A and B (Option B is preferred).

A motion was made by Jim Morgan, seconded by Dr. Alt to approve this recommendation and to have one full time employee (FTE) to manage the registry.

Much discussion ensued and this motion inadvertently was never voted upon.

Discussion ensued regarding the issue of only having nine days until this contract ends and what is going to happen then. Whether the data is going to be required this year. Dr. Gemar stated that the final version of the proposal for Hospital Trauma Registry Support is at the Director's office.

Follow Up: Present Final Version - Next Meeting - October 25, 2001
Delegated to: Dr. Gemar

- B. STAB Budget and Report** - The Director has declined to fund \$3,000 to upgrade hardware for all of the trauma hospitals, at this time. Discussion ensued regarding the Director's decision not to approve the funding for the registry. Recommended meeting with the Director to discuss this issue. There is concern over not complying with the statute relating to the trauma data.

A motion was made by Dr. Alt, seconded by Shelagh O'Connor that the Director allow the spending of up to \$3,000 per facility to support hospital and system level trauma registries from the 2001 - 2002 budget and furthermore STAB considers this an emergency. A friendly amendment was proposed by Dan Judkins, seconded by Dr. Marc Levison to limit the expenditure to hardware and operating systems. Motion carried.

Discussion ensued regarding the letter from the Director and the future of the statewide trauma plan. The STAB committee asked what types of decisions they would approve. Recommended inviting someone higher up in command to come to the next meeting.

A motion was made by Dr. Levison, seconded by Dr. Alt that it is imperative that a decision be made on the governance structure and as long as the government structure remains in limbo that is reasonable to fund Pennie Klein's salary out of trauma line item dollars. A friendly amendment was made by Dr. Alt, seconded by Shelagh O'Connor that STAB supports that Pennie's salary be funded out of the trauma line item for 6 months and then it should be reviewed at the next meeting. Motion carried. - Yes - 6, No - 2, Abstentions - 2

Follow Up: Agenda Item - Next Meeting - October 25, 2001
Delegated: Dr. Gemar

Dan Judkins asked that the STAB Committee be made aware if a final decision has been made on the implementation of the plan and/or is the Director going to be present at the next STAB meeting.

Follow Up: Before the Next Meeting - October 25, 2001
Delegated: Dr. Gemar

- C. Codes Project Update** - The 1999 trauma registry data is being integrated to the existing data set. There will be a big issue with the institutionalization of the Codes Project come December of this year. The Governor's Office of Highway Safety is probably no longer going to support the Codes Project. The Department will need to decide whether it is going to institutionalize the Codes Project.

V. NEW BUSINESS

A. STAB Ad Hoc Committee for Trauma Plan Clarification

Dr. Levison went over the Trauma Plan Clarification. Some changes were made by the STAB Executive Committee but they were not substantive changes. The STAB Executive Committee approved the concept with the revisions.

Follow Up: Mail final document with changes to the STAB Committee
Before Next STAB Meeting - October 25, 2001

Delegated: Pennie Klein and Dr. Gemar

B. Theory of Regional Trauma Councils: What should be their task?

Not discussed at this time.

C. Informational Update on Rulemaking to Implement SB 1319

Informational document regarding Alternative Destination rule-making process.

VI. COMMITTEE REPORTS

A. STAB Executive Committee - The Committee met on May 31, 2001 to finalize the State Trauma Advisory Board Report on Trauma Plan Clarification and submitted it to the Director.

B. AZTQ Committee - AAAM Course was held on May 31, 2001 and was very well attended and helped with standardization.

VII. CALL TO THE PUBLIC

There is a substantial chance that the STAB Committee will be called to meet before the next scheduled meeting of October 25, 2001.

The STAB Committee would like to know by noon tomorrow, June 22, 2001 if there is any reason not to purchase new equipment. Dan Judkins is in the process of purchasing new equipment and there has not been any decree from the department as to the status.

Rulemaking to implement SB 1319 Alternative Destination Bill will need to take place before November. There may need to be an Emergency Rules Meeting before November.

Follow Up: Emergency Rule meeting for SB 1319

When: Before next STAB meeting

Delegated to: Dr. Gemar and Mark Venuti

Follow Up: Next Agenda - Results of Emergency Rulemaking - SB 1319

When: October 25, 2001

Delegated to: Dr. Gemar

VIII. NEXT MEETING

The next regularly scheduled meeting will be held on October 25, 2001.

IX. ADJOURNMENT

The meeting adjourned at 12:05 p.m.

Approved by STAB on 11/1/01